

CARSON CITY BOARD OF SUPERVISORS

Minutes of the July 3, 2019 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Wednesday, July 3, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Stacey Giomi, Ward 1
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF: Nancy Paulson, City Manager
Aubrey Rowlett, Clerk - Recorder
Adriana Fralick, Deputy City Manager
Dan Yu, Assistant District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:32:22) - Mayor Crowell called the meeting to order at 8:32 a.m. Ms. Rowlett called the roll; a quorum was present. Supervisor Bonkowski was absent. Mayor Crowell called for Airport Road Church of Christ Pastor Bruce Henderson and, in his absence, requested a moment of silence to contemplate the blessings of living in the United States. Mayor Crowell led the Pledge of Allegiance.

5. PUBLIC COMMENT (8:33:37) - Mayor Crowell entertained public comment. Sharon Rosse, of the Capital City Arts Initiative, distributed informational materials on the new Sierra Room art exhibit, entitled "Fast Lane / Slow Bake." Ms. Rosse invited everyone to attend the artists' reception scheduled for 5:00 p.m. on Friday, July 12th. She described the WNC exhibit at the BRIC and the new courthouse exhibit. In response to a question, she requested anyone interested in displaying an exhibit to contact the Capital City Arts Initiative. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Ms. Rosse. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 6, 2019 (8:38:18) - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Bagwell moved to approve the minutes, as presented. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:39:20) - Mayor Crowell introduced this item, and advised of having been requested to defer item 12 to a future meeting. Mayor Crowell entertained requests for additional modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as modified.

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CONSENT AGENDA

(8:39:53) - Mayor Crowell introduced the consent agenda and entertained requests to hear the item separately. When no requests were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the consent agenda. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0 - 1]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Mayor Crowell
NAYS:	None
ABSENT:	Supervisor Brad Bonkowski
ABSTAIN:	None

8. FINANCE DEPARTMENT - DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JUNE 21, 2019, PURSUANT TO NRS 251.030 AND NRS 354.290

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME - None.

10. CARSON CITY AIRPORT AUTHORITY - DISCUSSION AND POSSIBLE ACTION REGARDING THE DRAFT AIRPORT MASTER PLAN (8:41:42) - Mayor Crowell introduced this item, and Airport Manager Ken Moen provided an overview of the recent Airport Open House event. Mr. Moen presented the agenda materials in conjunction with displayed slides. He responded to questions, and discussion took place, regarding the plan for nighttime instrument flight rules; possible land acquisitions; the purpose for extending the runway; snow removal procedures; funding sources for the airport; addressing for public safety purposes; a memorandum of understanding between the airport and the fire department; and airport master planning.

Mayor Crowell entertained public comment; however, none was forthcoming. In reference to the discussion, Mayor Crowell suggested that sufficient direction had been provided and that no motion was necessary. Mr. Moen thanked the Board and the City staff for their support and cooperation. Supervisor Giomi commended Mr. Moen’s professionalism and for “professionalizing the Airport Authority. You’ve really brought it to a higher level and it’s very clear that you understand the impact the airport has in the community.” Mr. Moen thanked Supervisor Giomi and wished everyone a Happy July 4th.

11. CITY MANAGER - PRESENTATION AND UPDATE REGARDING NOXIOUS WEEDS IN CARSON CITY, INCLUDING DISCUSSION CONCERNING NEWLY ADDED SPECIES (9:31:31) - Mayor Crowell introduced this item, and Department of Agriculture Noxious Weeds Coordinator Sean Gephart introduced Senior Natural Resource Specialist Lyndsey Boyer. Mr. Gephart and Ms. Boyer narrated a PowerPoint presentation which was displayed in the meeting room, and copies of

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which were included in the agenda materials. Mr. Gephart and Ms. Boyer responded to questions of clarification throughout the presentation. Mayor Crowell entertained additional Board member questions or comments and public comments and, when none were forthcoming, thanked Mr. Gephart and Ms. Boyer for their presentation.

Mayor Crowell recessed the meeting at 10:03 a.m., and reconvened at 10:14 a.m.

12. LIBRARY - DISCUSSION AND POSSIBLE ACTION REGARDING A JOINT OPERATING AGREEMENT, BETWEEN THE CARSON CITY LIBRARY, CARSON CITY, NORTHERN NEVADA DEVELOPMENT AUTHORITY, AND ADAMS HUB, LLC, THROUGH WHICH THE LIBRARY WILL PAY NNDA \$60,000 ANNUALLY FROM THE FUNDS PROVIDED TO THE LIBRARY FROM THE HOP AND MAE ADAMS FOUNDATION FOR THE CREATION AND OPERATION OF A BUSINESS RETENTION AND EXPANSION PROGRAM - Deferred.

13. FINANCE DEPARTMENT - DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION TO LEVY THE CARSON CITY FISCAL YEAR 2019 - 20 AD VALOREM TAX RATES, AS CERTIFIED BY THE NEVADA TAX COMMISSION (10:14:47) - Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials. Ms. Russell thanked Deputy Chief Financial Officer Pamala Ganger and Ms. Paulson for their assistance in preparing this item. Ms. Russell responded to a question of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to adopt Resolution No. 2019-R-18. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0 - 1]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Mayor Crowell
NAYS:	None
ABSENT:	Supervisor Brad Bonkowski
ABSTAIN:	None

14. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

14(A) DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 105, AN ORDINANCE REGARDING AN AMENDMENT TO THE ZONING MAP TO CHANGE THE ZONING FROM SINGLE FAMILY ONE ACRE TO SINGLE FAMILY 12,000, ON SIX PROPERTIES LOCATED AT 93 DEAN COURT, 94 DEAN COURT, 95 DEAN COURT, 96 DEAN COURT, 97 DEAN COURT, AND 4376 NORTHGATE LANE, APNs 008-095-02, -03, -04, -09, -10, -11 (10:16:07) - Mayor Crowell introduced this item and, in response to a question, Planning Manager Hope Sullivan advised of having received no public comment on the bill since introduction, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to adopt Bill No. 105, on second reading, Ordinance No. 2019-7. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [4 - 0 - 1]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Mayor Crowell
NAYS:	None
ABSENT:	Supervisor Brad Bonkowski
ABSTAIN:	None

14(B) DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 106, AN ORDINANCE REGARDING AN AMENDMENT TO THE ZONING MAP TO CHANGE THE ZONING FROM CONSERVATION RESERVE TO PUBLIC REGIONAL, ON A TWENTY-ACRE PARCEL LOCATED ON THE NORTH SIDE OF HIGHWAY 50 WEST, APN 007-051-81 (10:17:00) - Mayor Crowell introduced this item and, in response to a question, Planning Manager Hope Sullivan advised of having received no public comment since introduction of the bill, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Giomi moved to adopt Bill No. 106, on second reading, Ordinance No. 2019-8. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0 - 1]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	Supervisor Brad Bonkowski
ABSTAIN:	None

14(C) DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 107, AN ORDINANCE REGARDING AN AMENDMENT TO THE ZONING MAP TO CHANGE THE ZONING FROM CONSERVATION RESERVE AND SINGLE FAMILY ONE ACRE PLANNED UNIT DEVELOPMENT TO PUBLIC COMMUNITY, ON TWO PARCELS TOTALING 206 ACRES LOCATED SOUTH OF TIMBERLINE, APNs 007-091-66 AND 007-293-29 (10:17:50) - Mayor Crowell introduced this item and, in response to a question, Planning Manager Hope Sullivan advised of having received no public comments since introduction of the bill, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to adopt Bill No. 107, on second reading, Ordinance No. 2019-9. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [4 - 0 - 1]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Mayor Crowell
NAYS:	None
ABSENT:	Supervisor Brad Bonkowski
ABSTAIN:	None

14(D) DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 108, AN ORDINANCE REGARDING AN AMENDMENT TO THE ZONING MAP TO CHANGE THE ZONING, FROM LIMITED INDUSTRIAL TO GENERAL COMMERCIAL, ON NINE PROPERTIES LOCATED AT 3205 RETAIL DRIVE, 3225 RETAIL DRIVE, 3250 RETAIL DRIVE, 909 HOT SPRINGS ROAD, 2185 MARKET STREET, 3305 COLLEGE PARKWAY, AND 3200 COLLEGE PARKWAY, APNs 002-752-02, 002-755-07, -08, -09, -10, -11, -14, -17, AND -18 (10:18:37) - Mayor Crowell introduced this item and, in response to a question, Planning Manager Hope Sullivan advised of having received no public comments since introduction of the bill, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Giomi moved to adopt Bill No. 108, on second reading, Ordinance No. 2019-10. Supervisor Barrette seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

RESULT:	Approved [4 - 0 - 1]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor John Barrette
AYES:	Supervisors Giomi, Barrette, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	Supervisor Brad Bonkowski
ABSTAIN:	None

**15. BOARD OF SUPERVISORS NON-ACTION ITEMS:
FUTURE AGENDA ITEMS**

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (10:19:45) - Mayor Crowell introduced this item. Supervisor Giomi advised that the Culture and Tourism Authority Board recently took action to enter into an agreement for another off-road bicycling event in Carson City. The dates have not yet been established, but discussions are taking place to designate the start and finish of the race as the Edmonds Sports Complex and for the race course to be laid out in the Pine Nut range. Supervisor Barrette provided an overview of his recent attendance at a Western Nevada Development District meeting, during which a tour of the Bently distillery took place. He responded to questions of

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clarification. Mayor Crowell announced the Downtown Revival Car Show scheduled for Saturday, July 13th. Supervisor Giomi announced the Advocates to End Domestic Violence Taste of Downtown event scheduled for Saturday, July 20th. Supervisor Barrette commended the BAC Leavitt Amphitheater Concert Series, and advised of great attendance. In reference to AB 81, from the last legislative session, Mayor Crowell advised that a committee has been convened and will be meeting soon. A brief discussion took place regarding development of a master community calendar. Mayor Crowell read into the record an email relating a heartwarming story from the recent Epic Ride event. A brief discussion followed.

STAFF COMMENTS AND STATUS REPORTS

16. PUBLIC COMMENT (10:32:49) - Mayor Crowell entertained public comment; however, none was forthcoming.

17. ACTION ON ADJOURNMENT (10:32:53) - Mayor Crowell adjourned the meeting at 10:32 a.m.

The Minutes of the July 3, 2019 Carson City Board of Supervisors meeting are so approved this 1st day of August, 2019.

ROBERT L. CROWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk - Recorder